



ANTIOCH TOWNSHIP BOARD MEETING

June 14, 2023

- I. **Call to Order:** The meeting was called to order at 7:00 P.M. by Supervisor Shaughnessy.
- II. **The Pledge of Allegiance:** Supervisor Shaughnessy led the Pledge of Allegiance.
- III. **Roll Call:** Roll call indicated the following Trustees were present: Shepard, Turner, Davis, and Smouse. Also present were Supervisor Shaughnessy, Clerk Dyer Dawe, and Attorney James Hartman.
- IV. **Citizen Comments:** None
- V. **Minutes:**
 1. The minutes of the May 10, 2023 Antioch Township Board Meeting were presented. Motion to approve the minutes as presented was made by Trustee Turner, seconded by Trustee Davis. Motion carried with a roll call vote. Yes: 4 – Turner, Shaughnessy, Davis, Smouse, Abstain: 1 – Shepard, No: 0.
 2. The minutes of the March 28, 2023 special meeting tabled from last month were presented. Motion to approve the minutes as presented was made by Trustee Shepard, seconded by Trustee Davis. Motion passed with a roll call vote. Yes: 3 – Davis, Shaughnessy, Shepard, Abstain: 2 – Smouse and Turner.
- VI. **Treasurer's Report:**
 1. Township bills were presented for payment in the amount of \$114,422.53. Motion for payment as presented was made by Trustee Turner, seconded by Trustee Shepard. Trustee Smouse inquired what flex benefit service was and why it is in General Assistance. Supervisor Shaughnessy shared it is an employee contribution to put money in a tax-free account for medical expenses and Merry Ladewig's pay is out of General Assistance. Trustee Smouse questioned the street lights expense. Supervisor Shaughnessy shared there are 119 lights the Township maintains. The Township is collecting 50% of the cost from homeowners, up from 15% recovery six years ago. Trustee Smouse inquired if the park co-op helped pay for a toilet expense. Supervisor Shaughnessy shared yes and the park co-op still needs to be worked through to recoup more. Trustee Smouse asked what occurred with FICA. Supervisor Shaughnessy reported the audit discovered in 2020 and 2021 WI taxes were not being paid properly. The Township is paying a penalty due to the accounting error, but the accounting system is good now. Motion carried with a roll call vote. Yes: 5 – Turner, Davis, Shepard, Shaughnessy, Smouse, No: 0.
 2. Road District bills were presented for payment in the amount of \$115,661.76. Motion for payment as presented was made by Trustee Smouse, seconded by Trustee Davis. Trustee Smouse inquired if \$6,898.87 for street lights is income. Supervisor Shaughnessy clarified it is an expense for lights the Highway Department maintains at major intersections. Motion carried with a roll call vote. Yes: 5 – Davis, Smouse, Shaughnessy, Shepard, Turner, No: 0.
- VII. **Township Officials Report:**

1. Supervisor:

1. Supervisor Shaughnessy Shared Anthony Micelli from Speer Financial joined to discuss the general obligation bonds. An RFP is going out now and an underwriter is being engaged to sell the bonds, a preliminary official statement to market the bond to investors will go out next week, and the bond sale will be in August. If the bond sale is in the parameters of the approved board ordinance, no additional board action is needed. Supervisor Shaughnessy is requesting \$2.5 million for parks and \$100,000 for building costs now. The service of debt will be \$200,000 - \$205,000 per year. The Township can gain 5% interest with the money in the bank. It is unknown at this time if the full \$1 million will be needed for a building. The bonds can't be refunded or sold for approximately 10 years and a certificate needs to be signed at closing that the Township will reasonably spend the funds within 3 years. Trustee Turner asked who would make the payments if the Township were eliminated. Anthony Micelli noted whoever assumed the Township. Trustee Smouse questioned with bank turmoil if the rates were locked and what happens if they don't sell. Anthony Micelli shared the rates can change until the August close, but they don't anticipate much change so close. If the bonds don't sell, it would need to be determined when they could and that isn't expected.
2. Supervisor Shaughnessy shared on advice of counsel, Resolution 614-23-02 will not be addressed for board approval as the 4-year term of salaries is set and a change can only happen when the 2025 term salaries are set. The resolution was written to compensate Trustees due to more committees and time spent on Township business outside of board meetings than before. Trustee Turner shared he was monetarily penalized for missing a board meeting while ill, but then spent 3 hours on Township business the following week and wasn't paid. Supervisor Shaughnessy shared Trustees will be paid for any posted meeting when a quorum is present and for reasonable excused absences at the Supervisor's discretion. Consolidated wording will be shared at the next meeting.
3. Supervisor Shaughnessy reported effective May 10, 2023, the Township will adopt the minimum monthly payment requirement of \$340.00, as established by the Supervisors Division of the Township Officials of Illinois. The prior monthly amount was \$304. Antioch Township is also adopting the revised Emergency Assistance Handbook compiled and edited by the Supervisors Division of the Township Officials of Illinois. Merry Ladewig received a letter praising her for how well she deals with people in distress. Assistance was provided for 95 LIHEAP applications from September to May, many referrals to St Vincent de Paul, 8 Salvation Army, 1 Mother's Trust, 28 in 2023 for Benefits Access Program, and 312 passports as of April 17, 2023.

2. Clerk: None

3. Assessor: None

4. Highway Commissioner: None

5. Trustee Reports:

1. Senior Services, Trustee Davis:

- a. 30 attended ParTea at the Village Center on May 11, 2023. 36 attended Badda Boom Badda Bingo on May 18, 2023. 18 attended a Floral Acres tour on May 19, 2023. 24 attended Dante's Peak at Antioch Theater on May 22, 2023 and 8 attended lunch at Oliverri North after. 30 attended Milwaukee Churches and Chocolate on May 23, 2023. 7 attended the first walking club on May 24, 2023. 32 attended Badda Boom Badda Bingo on June 8, 2023. The Time After Time Dance on June 9, 2023 was

canceled due to low attendance. 28 attended Funny Girl at Antioch Theater on June 12, 2023 and 15 attended lunch at Oliverri North after.

2. Finance, Trustee Turner:

- a. Supervisor Shaughnessy shared ACS agreed to \$7,000 rather than \$12,000 since \$5,000 was already paid for the OSLAD grant writing. A motion to approve a \$7,000 payment to ACS for a grant retainer from February 1, 2023 to January 31, 2024 was made by Trustee Turner, seconded by Trustee Shepard. Motion carried with a roll call vote. Yes: 5 – Smouse, Davis, Shaughnessy, Shepard, Turner, No: 0.

3. Parks, Trustee Shepard:

- a. A contract was received from Boller Construction for \$2,638,500, the amount the resolution was passed for. An archaeological study was done and trees can't be cut until after July 31, 2023 due to the long-eared bat. Supervisor Shaughnessy will not sign the contract until Attorney Hartman reviews it.
- b. Bill Fick is doing a great job and Osmond looks good.
- c. Supervisor Shaughnessy shared the NFC equipment will not go at Osmond without the Village sponsorship. It can go in at Thelen where the exercise track was planned with art design from an artist in the program or a local artist. 2 local artists have been contacted. The grant timeline was extended. The exercise track quotes were \$185,000 to \$195,000 and this will cost the Township possibly \$10,000 with unknown contribution amounts from Boller Construction, Thelen, Raymond Chevrolet, Lions Club, and OSLAD grant funds. The purchase order could be signed June 14, funding confirmed July 12, concrete slab installation and art approval August 1, assembly start on September 1, and ribbon cutting on October 1. Trustee Turner inquired if the board approved moving it from Osmond to Thelen and Supervisor Shaughnessy shared no, that it is due to no support from the Village, Vikings, and baseball. Trustee Davis does not want it and thinks it would only get 4 months of use. She prefers a playground for children that can't go to a gym and doesn't think it is what people want. Trustee Turner agreed with it at Osmond with no taxpayer dollars being spent and doesn't agree with it at Thelen. Trustee Smouse has never been excited about it. Trustee Shepard is apprehensive about it at Thelen. Trustee Turner made a motion, seconded by Trustee Davis to not put the NFC at Thelen and continue conversation for Osmond if the Township can come up with full sponsorship and not use Township funds or OSLAD grant money. Motion carried with a roll call vote. Yes: 4 – Shepard, Davis, Smouse, Turner, No: 1 - Shaughnessy.

4. Public Safety and Transportation, Trustee Smouse:

- a. Lake County Dial-a-Ride celebrated one year with 100 daily rides and 1,000 riders. It can't cross the border into Wisconsin. Supervisor Shared the Township had to stop rides for four riders to Matthias Academy and is looking into a PACE van or bus.
- b. The Township is contributing to the third year of Hyper-Reach. Trustee Shepard asked for a use log and Trustee Smouse noted Chief Cokefair could provide details.
- c. A warthog flew over for retiring Airforce Lieutenant Colonel Aaron Bigler's last flight.

VIII. Decennial Committee: Clerk Dyer Dawe shared a high-level one pager for the Township that includes an about, budgets, office location and contact, and functional organization chart. A reminder was received from the County about Decennial requirements.

IX. New Business: Supervisor Shaughnessy shared an Intergovernmental Agreement (IGA) co-op was signed with the Village in 2004 and it isn't being adhered to. A new IGA was drafted and

the Village is reviewing it. Trustee Davis heard the Village needs more information and heads up to help do things. Supervisor Shaughnessy will improve communication channels. Trustee Turner noted the Township made Osmond way better without the Village's 50% help.

X. Executive Session:

1. Motion to suspend the open meeting to go into executive session to discuss real estate was made by Trustee Shepard, seconded by Trustee Turner. Motion carried with a voice vote, all in favor. Yes: 5, No: 0. The board moved into executive session at 8:53 P.M..
2. Motion to move back into open session at 9:36 P.M. was made by Trustee Shepard, seconded by Trustee Davis. Motion carried with a roll call vote. Yes: 5 – Davis, Shaughnessy, Smouse, Turner, Shepard, No: 0

XI. Action on Items Discussed in Executive Session: Motion to approve the January 11, 2023 executive session minutes as presented was made by Trustee Shepard, seconded by Trustee Smouse. Motion carried with a roll call vote. Yes: 5 – Shepard, Smouse, Davis, Turner, Shaughnessy, No: 0.

XII. Adjournment: There was no further business to come before the board. Trustee Shepard made a motion to adjourn, seconded by Trustee Davis. Motion carried with a voice vote, all in favor and the meeting adjourned at 9:38 P.M. Yes: 5, No: 0.

Meeting place: Antioch Township Hall, 1625 Deep Lake Rd., Lake Villa, IL 60046

Respectfully submitted,

Meghan Dyer Dawe