



## ANTIOCH TOWNSHIP BOARD MEETING

January 11, 2023

- I. **Call to Order:** The meeting was called to order at 7:00 P.M. by Supervisor Shaughnessy.
- II. **The Pledge of Allegiance:** Supervisor Shaughnessy led the Pledge of Allegiance.
- III. **Roll Call:** Roll call indicated the following Trustees were present: Shepard, Turner, Davis, and Smouse. Also present were Supervisor Shaughnessy, Assessor Perry, Highway Commissioner Ring, Clerk Dyer Dawe, and Attorney James Hartman.
- IV. **Citizen Comments:** Carol Prebianca inquired as to why Lake Villa was delivering Antioch mail. Trustee Shepard shared the Antioch post office is a service station and not a delivery service. It is for efficiency since Lake Villa has delivery service and all the equipment.
- V. **Minutes:**
  1. The minutes of the December 14, 2022 Antioch Township Board Meeting were presented. Motion to approve the amended minutes as presented was made by Trustee Shepard, seconded by Trustee Davis. Motion carried with a voice vote, all in favor. Yes: 5, No: 0.
  2. The minutes of the January 6, 2023 Antioch Township Special Meeting were presented. Motion to approve the minutes as presented was made by Trustee Turner, seconded by Trustee Shepard. Trustee Smouse had a general question about what was meant by the Township has \$1.3 million invested in the current building. Supervisor Shaughnessy shared that in 2001 the Township gave \$1.3 million towards the building co-op. Trustees Turner and Smouse thought the building didn't cost the Township anything and was from a grant. Motion carried with a voice vote, all in favor. Yes: 5, No:0.
- VI. **Treasurer's Report:**
  1. Township bills were presented for payment in the amount of \$55,230.23, including \$5,496.98.20 in General Assistance. Motion for payment as presented was made by Trustee Davis, seconded by Trustee Smouse. Motion carried with a roll call vote. Yes: 5 – Shaughnessy, Smouse, Shepard, Davis, Turner No: 0.
  2. Road District bills were presented for payment in the amount of \$41,300.71. Motion for payment as presented was made by Trustee Shepard, seconded by Trustee Davis. Motion carried with a roll call vote. Yes: 4 – Shepard, Davis, Turner, Shaughnessy, Abstain: 1 – Smouse, No: 0.
- VII. **Township Officials Report:**
  1. **Supervisor:**
    1. Attorney Hartman advised a new resolution didn't need to be passed for Trustees to be paid for special meetings. The resolution passed in 2020 states "per meeting".
    2. Supervisor Shaughnessy noted resolution 113-23-01 regarding authorizing the Supervisor to move forward with repurposing and remodeling design plans with Kluber Architects, Inc. for the property located at 1155 Hillside Ave., Antioch, IL 60002 passed at the January 6, 2023 special meeting had the incorrect resolution number. A motion

was made by Trustee Shepard, seconded by Trustee Davis to amend resolution 113-23-01 to the correct number of 106-23-01. Trustee Smouse asked if the Township is buying the property and he doesn't want to spend money if it might not happen. Supervisor Shaughnessy shared it is being looked at to determine repurposing cost, a decision can't be made without cost. Trustee Turner asked if all co-op members will obtain separate appraisals. Supervisor Shaughnessy shared the three parties will have it appraised together. Motion carried with a voice vote. Yes: 4, Abstain: 1 – Smouse, No: 0.

3. Supervisor Shaughnessy discussed resolution 111-23-03 authorizing the Supervisor to execute a contract with NIU Center for Government Studies for the purpose of developing a Township strategic plan (base project \$17,500 - \$19,500, community survey \$12,000, demographic data \$4,500 - \$5,500). A 3, 5, and 10 year plan will provide direction for the Township, including for a new board. A motion was made by Trustee Shepard, seconded by Supervisor Shaughnessy. Trustee Smouse doesn't want to spend money and thinks a new board could want to head a different direction. Trustee Shepard believes having direction is a good idea. Trustee Turner shared the corporations he worked for had strategic plans. Supervisor Shaughnessy shared people wanted a community survey during the referendum. The demographic component could be dropped. The Township doesn't have a roadmap being followed. This plan could also assist with the required decennial report as well. Motion carried with a roll call vote. Yes: 4 – Turner, Shepard, Shaughnessy, Davis, No: 1 – Smouse.

**2. Clerk:**

1. Statement of Economic Interest are coming out and must be completed by May 1, 2023.

3. **Assessor:** 2023 general homestead and senior homestead exemptions are changing for tax year 2023, payable in 2024, from \$5,000 assessed value to \$8,000 assessed value. About \$300 per year reduction for each exemption for anyone who qualifies. Notify the Assessor's office if someone is receiving an exemption they shouldn't have.

4. **Highway Commissioner:** Winter operations have turned into early spring, completing now what is usually done in April. Money is being saved on over time, fuel, and repairs.

**5. Trustee Reports:**

**1. Senior Services, Trustee Davis:**

- a. December 16, 2022 106 attended the Jolly Holiday Luncheon at the VFW. 17 attended Elf at Antioch Theater on December 19, 2022, with 12 attending lunch at Oliverri North after. 25 attended Mystery, Alaska at Antioch Theater on January 9, 2023, with 9 attending lunch at Oliverri North after.
- b. Supervisor Shaughnessy addressed resolution 111-23-04 to authorize the Supervisor to accept the Xavus Solutions proposal for My Senior Center Management System in the amount of \$7,570.00. Trustee Shepard made a motion to accept the resolution as presented, seconded by Trustee Turner. Trustee Smouse doesn't see a need for the expense with current facility use. Trustee Davis believes it is a lot of money and the seniors would be charged. Supervisor Shaughnessy clarified it is \$2,800 annually, the initial \$7,570 includes hardware and key pads. They are charged a \$10 fee now, but is unsure how many are paying. Trustee Turner believes it's a great senior program and the Township hasn't had to hire out until now. Motion failed with a roll call vote. No: 3 – Smouse, Turner, Davis, Yes: 2 – Shepard, Shaughnessy.

**2. Finance, Trustee Turner:**

- a. Supervisor Shaughnessy discussed resolution 111-23-05 expressing official intent regarding certain capital expenditures to be reimbursed from proceeds of one or

more obligations to be issued by Antioch Township, Lake County, Illinois. No money is being spent, it's to have in place if the Township moves forward with alternate revenue bonds. Trustee Turner questioned if it is necessary without St Stephen's being purchased, that it is too early. Attorney Hartman clarified it is a letter of intent, it doesn't bind the first step if more steps aren't taken. Trustee Shepard noted if alternate revenue bonds are issued, money can be reimbursed 60 days back from the resolution passing. A motion to adopt the resolution as written was made by Trustee Shepard, seconded by Trustee Davis. Motion carried with a roll call vote. Yes: 5 – Smouse, Davis, Shaughnessy, Turner, Shepard, No: 0.

- b. Supervisor Shaughnessy shared three sponsors have committed to the NFC outdoor exercise court. The Township has until the middle of March to commit. The sponsorship amount will depend on the quantity of sponsors, it might be tiered.
- c. Supervisor Shaughnessy discussed information provided by Speer Financial for general obligation bonds for 10, 15, and 20 years. That is for \$2,500,00 to repurpose a new building and the Thelen Park Oslad fund match.

**3. Parks, Trustee Shepard:**

- a. Supervisor Shaughnessy shared Grass Lake School might go for a grant to have a raised bridge over the wetlands from the school to Thelen Park. Children could use it to get to school and the school could use it for educational opportunities.
- b. The ice rink and sled hill at Osmond Park are ready, but need appropriate weather.
- c. EVA and Pamela Self met with Lake County Storm Water Management for Thelen Park and made good progress.
- d. Resolution 111-23-06 authorizing the Supervisor to accept and execute the Ccs proposal for general contracting service for the development of Thelen Park not to exceed \$74,800 was discussed. A motion was made by Trustee Shepard, seconded by Trustee Turner to approve the resolution as presented. Trustee Smouse shared it is too early without the grant. Trustee Turner thinks these services can possibly save more than they cost. Worst case, the Township would pay \$18,000, the higher amounts are later in the project. Supervisor Shaughnessy noted if the Oslad grant is received, the work could begin immediately. This is needed to put bids together, the Township doesn't have the staff to. Trustee Shepard shared they have been advised to get bids out in February when they tend to be cheaper. Motion carried with a roll call vote. Yes: 4 – Shepard, Davis, Turner, Shaughnessy, No: 1 – Smouse.

**4. Public Safety and Transportation, Trustee Smouse:**

- a. Transportation is moving smoothly and the alert system is not being used much.
- b. Trustee Smouse inquired about his request to have a cop at meetings. Supervisor Shaughnessy shared he spoke with the police chief and it would be \$300 per hour. Since there haven't been any issues, it wasn't pursued. The County was not asked.

**VIII. New Business:**

- 1. Trustee Smouse noted Township money can't be spent wildly, not that it is, but can't be. Supervisor Shaughnessy shared \$1.3 million is received in taxpayer funds and it can't be sat on. The Township is more transparent and the accounting is more accurate than ever.
- 2. Trustee Smouse questioned why annual meeting minutes aren't on the website. Clerk Dyer Dawe indicated the past few years that have been approved can be placed on the website.

**IX. Executive Session:**

1. Motion to suspend the open meeting to go into executive session to discuss executive session minutes and review past meeting minutes for purpose of release and non-release was made by Trustee Shepard, seconded by Trustee Turner. Motion carried with a voice vote, all in favor. Yes: 5, No: 0. The board moved into executive session at 8:21 P.M..
2. Motion to move back into open session at 8:54 P.M. was made by Trustee Shepard, seconded by Trustee Turner. Motion carried with a voice vote, all in favor. Yes: 5, No: 0.

**X. Action on Items Discussed in Executive Session:**

1. Motion to approve the December 14, 2022 and January 6, 2023 executive session minutes as presented was made by Trustee Shepard, seconded by Trustee Smouse. Motion carried with a roll call vote. Yes: 5 – Shepard, Davis, Turner, Shaughnessy, Smouse, No: 0.
2. Resolution 111-23-07 regarding the release and non-release of certain minutes of executive session was addressed. Motion to approve the resolution as presented was made by Trustee Smouse, seconded by Trustee Turner. Motion carried with a roll call vote. Yes: 5 – Shaughnessy, Smouse, Davis, Shepard, Turner, No: 0.

- XI. Adjournment:** There was no further business to come before the board. Trustee Smouse made a motion to adjourn, seconded by Trustee Shepard. Motion carried with a voice vote, all in favor and the meeting adjourned at 8:57 P.M. Yes: 5, No: 0.

**Meeting place:** Antioch Township Hall, 1625 Deep Lake Rd., Lake Villa, IL 60046

Respectfully submitted,

Meghan Dyer Dawe