



## ANTIOCH TOWNSHIP BOARD MEETING

December 13, 2023

- I. **Call to Order:** The meeting was called to order at 7:00 P.M. by Supervisor Shaughnessy.
- II. **The Pledge of Allegiance:** Supervisor Shaughnessy led the Pledge of Allegiance.
- III. **Roll Call:** Roll call indicated the following Trustees were present: Shepard, Turner, Davis, and Smouse. Also present were Supervisor Shaughnessy, Assessor Perry, Highway Commissioner Ring, Clerk Dyer Dawe, and Attorney James Hartman.
- IV. **Citizen Comments:** None
- V. **Minutes:**
  1. The minutes of the November 8, 2023 Antioch Township Board Meeting were presented. Motion to approve the minutes as presented was made by Trustee Shepard, seconded by Trustee Smouse. Motion carried with a roll call vote. Yes: 5 – Davis, Smouse, Shaughnessy, Shepard, Turner, No: 0.
- VI. **Treasurer's Report:**
  1. Township bills were presented for payment in the amount of \$88,586.84. Motion for payment as presented was made by Trustee Shepard, seconded by Trustee Davis. Trustee Smouse inquired if the Lawn Doctor cost is annual and Supervisor Shaughnessy confirmed it was and a cost savings. Motion carried with a roll call vote. Yes: 5 – Turner, Shaughnessy, Smouse, Davis, Shepard, No: 0.
  2. Road District bills were presented for payment in the amount of \$663,209.85. Motion for payment as presented was made by Trustee Smouse, seconded by Trustee Shepard. Supervisor Shaughnessy noted the large bill for approximately \$557,000 was to Payne and Dolan for the road resurfacing project. Approximately \$19,000 was to the Village of Antioch for the joint work on Trevor Road. Motion carried with a roll call vote. Yes: 5 – Davis, Shepard, Smouse, Turner, Shaughnessy, No: 0.
- VII. **Township Officials Report:**
  1. **Supervisor:**
    - a. The strategic plan workshop was Saturday with good attendance. Northern Illinois University is putting their final report together by mid-January. There were a lot of commonalities to what we did.
    - b. Supervisor Shaughnessy received a letter of resignation from Trustee Davis after 31 years. Trustee Davis was thanked for all she has done for the community and seniors since 1992. She will continue to help with senior services. Each Trustee, Highway Commissioner, Assessor, and Clerk also individually thanked and praised Trustee Davis for being well respected, her long tenure in public service, propelling senior services forward, strong leadership skills, and always working for the community with her heart. Motion to accept Trustee Davis's resignation was made by Trustee Shepard, seconded by Trustee Supervisor Shaughnessy. Motion carried

with a roll call vote. Yes: 4 – Shepard, Shaughnessy, Davis, Smouse No: 1 - Turner. Motion to nominate Bruce Goeckner to be appointed as Trustee Davis's replacement was made by Trustee Shepard, seconded by Supervisor Shaughnessy. Bruce Goeckner has shown interest in the position and the community, and previously ran for it. Trustee Smouse inquired if the proper procedure was being followed. Attorney Hartman confirmed yes, the board has 60 days to fill the vacancy and if the board is unable to decide it goes to a town meeting. Motion carried with a roll call vote. Yes: 5 – Shaughnessy, Davis, Smouse, Turner, Shepard, No: 0.

2. **Clerk:** Supervisor Shaughnessy reported there are groups filing lawsuits against government bodies for not having ADA compliant websites. Clerk Dyer Dawe shared the Township received a quote for website design and ADA compliance for \$7,800 and another for more robust functionality and website redesign with ADA compliance for approximately \$30,000 with a second-year amount of approximately \$14,000 and a premium website quote of \$39,000 with a second-year amount of approximately \$17,000. A third company will be providing a quote as well. The quotes and functionality of each company will be assessed.
3. **Assessor:** Friday is the last hearing. Constituents need to be reminded the senior freeze is coming back out and to do it online, or call or make an appointment if help is needed.
4. **Highway Commissioner:**
  - a. Highway Commissioner Ring thanked the Highway Department staff and the Village Public works. This was the smoothest year of resurfacing work yet. \$311,000 was received for it from the Rebuild Illinois Grant.
  - b. A 2002 pull behind grader is being purchased below market value in a private party sale for \$1,000 from William Bocox Sr., the Father of staff member Will Bocox. A 1960 Austin-Western grader that is inoperable is going into the Obenauf Auction.
5. **Trustee Reports:**
  1. **Senior Services, Trustee Davis:**
    - a. 8 attended Cards for Soldiers on November 9, 2023. 55 attended Carol King at Marriott Lincolnshire with lunch at Wildfire on November 11, 2023. 31 attended Badda Boom Badda Bingo on November 16, 2023. 26 attended Everest at Antioch Theater on November 20, 2023 and 10 attended lunch at Oliverri North after. 15 attended a behind the scenes tour at PM&L on November 20, 2023. 35 attended Holiday at Antioch Theater on December 4, 2023 and 18 attended lunch at Oliverri North after. 53 attended the Palm Court Restaurant and Music of Bing Crosby at the Metropolis on December 5, 2023. 85 attended the Holly Jolly Christmas luncheon at the VFW on December 8, 2023, as well as Mayor Gartner and elected officials and staff members from the Township and Village. December 12 – 15, 2023 is the Let's Get Lit tour on the Township bus to see lights, with about 15 attending each night.
  2. **Finance, Trustee Turner:** The safe routes to school grant was rejected. A Phase 2 OSLAD grant for Thelen park will be submitted. The contract for Todd Kupsak with Administrative Consulting Specialists could be renewed after getting the Township a \$600,000 OSLAD grant. The renewal will be determined after the invoice is received.
  3. **Parks, Trustee Shepard:**
    - a. The Thelen Park project is stuck in permitting. The fire alarm system was approved by Chief Cokefair.

- b. Supervisor Shaughnessy shared the Village is selling five trucks and the Township might try to get one or a low mileage garage kept truck from the fire department.

**4. Public Safety and Transportation, Trustee Smouse:**

- a. Hyper-Reach is status quo. Supervisor Shaughnessy shared the Tri-Township bus goes to Walmart on Tuesdays for Antioch.
- b. Brock Klowas will be sent to Pace school for the Pace community vehicle program. A van can be used after the Pace training with a \$500 deposit and \$100 per month after. It is a one year wait for a bus.
- c. The Grant Supervisor, Kay Starostovic, is helping provide a bus for a senior trip to Dunn's Museum in Libertyville.
- d. While children are on school break, the Township will provide Village Parks and Recreations with transportation support to a roller rink on December 26, 2023, the Rec Plex on January 3, 2024, and a to be determined location on January 4, 2024.

**VIII. New Business:**

- 1. Motion to adopt the 2023 Township Tax Levy Ordinance was made by Trustee Smouse, seconded by Trustee Davis. Trustee Smouse inquired what the increase is and Supervisor Shaughnessy shared 4.9%. Motion carried with a roll call vote. Yes: 5 – Turner, Smouse, Davis, Shepard, Shaughnessy, No: 0.
- 2. Motion to adopt the 2023 Road District Tax Levy Ordinance was made by Trustee Shepard, seconded by Trustee Smouse. Motion carried with a roll call vote. Yes: 5 – Shepard, Shaughnessy, Turner, Smouse, Davis, No: 0.

**IX. Executive Session:**

- 1. Motion to suspend the open meeting to go into executive session to discuss real estate, personnel, and legal process was made by Trustee Shepard, seconded by Trustee Turner. Motion carried with a roll call vote. Yes: 5 – Smouse, Davis, Shaughnessy, Turner, Shepard, No: 0. The board moved into executive session at 7:57 P.M..
- 2. Motion to move back into open session at 8:47 P.M. was made by Trustee Smouse, seconded by Trustee Turner. Motion carried with a roll call vote. Yes: 5 – Smouse, Davis, Shaughnessy, Turner, Shepard, No: 0.

**X. Action on Items Discussed in Executive Session:**

- 1. Motion to approve the October 11, 2023 executive session minutes as presented was made by Trustee Shepard, seconded by Trustee Davis. Motion carried with a roll call vote. Yes: 5 – Smouse, Davis, Shaughnessy, Turner, Shepard, No: 0.
- 2. Motion to approve the November 8, 2023 executive session minutes as presented was made by Trustee Shepard, seconded by Trustee Davis. Motion carried with a roll call vote. Yes: 5 – Shaughnessy, Davis, Turner, Shepard, Smouse, No: 0.

- XI. Adjournment:** There was no further business to come before the board. Trustee Davis made a motion to adjourn, seconded by Trustee Smouse. Motion carried with a voice vote, all in favor and the meeting adjourned at 8:51 P.M. Yes: 5, No: 0.

**Meeting place:** Antioch Township Hall, 1625 Deep Lake Rd., Lake Villa, IL 60046

Respectfully submitted,

Meghan Dyer Dawe