



## ANTIOCH TOWNSHIP BOARD MEETING

April 12, 2023

- I. **Call to Order:** The meeting was called to order at 7:00 P.M. by Supervisor Shaughnessy.
- II. **The Pledge of Allegiance:** Supervisor Shaughnessy led the Pledge of Allegiance.
- III. **Roll Call:** Roll call indicated the following Trustees were present: Shepard, Davis, and Smouse. Also present were Supervisor Shaughnessy, Highway Commissioner Ring, Clerk Dyer Dawe, and Attorney James Hartman. Trustee Turner was absent.
- IV. **Citizen Comments:** None
- V. **Minutes:**
  1. The minutes of the March 8, 2023 Antioch Township Board Meeting were presented. Motion to approve the minutes as presented was made by Trustee Shepard, seconded by Trustee Davis. Motion carried with a roll call vote. Yes: 4 – Smouse, Davis, Shepard, Shaughnessy, Absent: 1 - Turner, No: 0. The minutes of the March 29, 2023 special meeting will be approved at the May 10, 2023 board meeting.
- VI. **Treasurer's Report:**
  1. Township bills were presented for payment in the amount of \$106,506.49 including \$1,926.62 in General Assistance. Motion for payment as presented was made by Trustee Davis, seconded by Trustee Smouse. Trustee Smouse inquired why ComEd was so expensive at Osmond Park. Supervisor Shaughnessy noted it's down to 50% of what it was, there was electric heat in concessions. Motion carried with a roll call vote. Yes: 4 – Davis, Shepard, Shaughnessy, Smouse, Absent: 1 – Turner, No: 0.
  2. Road District bills were presented for payment in the amount of \$46,738.57. Motion for payment as presented was made by Trustee Smouse, seconded by Trustee Davis. Motion carried with a roll call vote. Yes: 4 – Davis, Shaughnessy, Smouse, Shepard, Absent: 1 – Turner, No: 0.
- VII. **Township Officials Report:**
  1. **Supervisor:**
    1. Supervisor Shaughnessy read Resolution #412-23-01, Resolution To Transfer Funds. During the 2023 financial audit, an accounting error was discovered. The Township's beginning 2022 General Fund balance was understated by \$383,259 and the Highway Department Road & Bridge Funds was overstated by \$383,259. A journal entry to transfer funds is required to reconcile the accounting error. Trustee Smouse made a motion to approve Resolution #412-23-01 as presented, seconded by Trustee Shepard. Motion carried with a roll call vote. Yes: 4 – Davis, Smouse, Shaughnessy, Shepard, Absent: 1 – Turner, No: 0.
    2. The Village voted no to pledge \$20,000 to the NFC Outdoor Fitness program due to working with a veteran's memorial group, the VFW, and American Legion to put a military memorial downtown. Based on this, the Township will not move forward with a \$20,000 contribution and the grant writer has been notified the grant is unlikely.

3. The Kluber Repurposing study of St Stephen's began. Chris Hansen has looked at the site, received building plans, and is processing the evaluation.
  4. The Township website has been reviewed by Scott Schroeder for ADA compliance. It will require approximately 42 hours at \$110 per hour to get the site ADA accessible.
- 2. Clerk:**
1. Statement of Economic Interests need to be completed by May 1, 2023.
- 3. Assessor:** None
- 4. Highway Commissioner:** None
- 5. Trustee Reports:**
- 1. Senior Services, Trustee Davis:**
    - a. 30 attended breakfast with Mayor Scott Gartner on March 10, 2023. 44 attended Chorus Line at Drury Lane on March 15, 2023. 41 attended Badda Boom Badda Bingo on March 16, 2023. 26 attended Officer and a Gentleman at Antioch Theater on March 20, 2023 with 16 attending lunch at Oliverri North after. 54 attended Elvis at Antioch Theater on April 10, 2023 with 15 attending lunch at Oliverri North after. The new Elvis release couldn't be shown due to a Comcast outage.
    - b. Supervisor Shaughnessy shared an article from Fireside Theatre giving accolades to Renee Mehring and Senior Services.
  - 2. Finance, Trustee Turner:**
    - a. Supervisor Shaughnessy shared the Township is waiting to hear about the OSLAD Grant cashflow procedures. The IDNR safe route to school grant has been submitted and is pending a response. The ComEd green grant is pending, Osmond has 6 plots of natural planting. \$2,500 is being applied for from the Audubon Society. The grant writer at ACS is submitting a potential \$12,000 retainer fee for 2023 with the increase in grant opportunities. The invoice is available for review and the subject will be addressed at the May 2023 board meeting.
  - 3. Parks, Trustee Shepard:**
    - a. The final drawing for Thelen Park is expected April 15, 2023 in order to submit permits, which will take three to six months
    - b. Six pre-qualification applications were submitted for Thelen Park and those were narrowed down to four. The four have received bid packets and the bids are due May 5, 2023. It will be a lumpsum bid and the low bidder will be taken. There is a qualifier requesting 30% of contractors be within 25 miles, understanding some are specialized and can't be found local. The bid results will be shared with the board in the May 2023 board meeting.
    - c. Duck pond maintenance will be starting back up at Osmond Park.
    - d. Supervisor Shaughnessy received a quote for \$45,000 to \$55,000 to move the dirt pile at Osmond Park. The Bobcat could be used and a 2006 5 yard dump truck could be purchased for \$35,000 or a 2022 dump trailer for \$13,700. Trustee Shepard would like to confirm the trailer weight can be pulled with the current Township truck. The labor will be provided by an Antioch resident doing community service.
  - 4. Public Safety and Transportation, Trustee Smouse:**
    - a. Hyper-Reach will be down for maintenance 12:00 A.M. to 2:00 A.M. on May 17, 2023. The issues with people leaving in the past due to too many phone calls has been resolved by people updating their account preferences.

- b. Supervisor Shaughnessy shared the Township is looking into summer transportation for senior services to the movie and restaurant.
- c. The tri-Township bus needs to be looked into for Antioch residents.

**VIII. New Business:**

1. Supervisor Shaughnessy noted he is working on obtaining an additional \$105,000 in donations for the NFC Outdoor Fitness to not turn down the \$50,000 grant. It could be leveraged for an Eagle Scout/Marine memorial.
2. The first Decennial Committee Township & Road District meeting was held during the board meeting. Three meetings are required between now and June 2024. The necessary information can likely be gathered in the strategic planning meetings with NIU. The Decennial Committee is Supervisor Shaughnessy, Highway Commissioner Ring, Trustee Davis, Trustee Turner, Trustee Shepard, Trustee Smouse, residents Lee Perry (Supervisor appointee), April Dattalo (Supervisor appointee), and Meghan Dawe (Highway Commissioner appointee). The next meeting will be during the May 2023 board meeting.
3. Supervisor Shaughnessy announced the next item for consideration was the issuance of alternate revenue bonds (being general obligation bonds for which real property taxes, unlimited as to rate or amount, may be levied, but which are expected to be paid from property taxes received by the Township for township corporate purposes) to be issued by the Township to pay the costs of purchasing and renovating a township hall building and improving the site thereof and improving the Township's existing parks and park facilities, and that the Township Board would consider the adoption of an ordinance providing for the issue of said bonds, for the pledge of certain revenues to the payment of principal and interest on said bonds and the levy of taxes to pay such principal and interest if the pledged revenues are insufficient to make such payment. The Supervisor then explained that the ordinance sets forth the parameters for the issuance of said bonds and sale thereof by designated officials of the Township and summarized the pertinent terms. Clerk Dyer Dawe read the title of Ordinance #412-23-02. An Ordinance authorizing the issuance of General Obligation Bonds (Alternate Revenue Source), of the Township in an aggregate principal amount not to exceed \$3,500,000 for the purpose of paying the costs of purchasing and renovating a township hall building and improving the site thereof and improving the Township's existing parks and park facilities, prescribing the details of said bonds, and authorizing the sale of said bonds to the purchaser thereof. Supervisor Shaughnessy noted the Township is not spending money now, but getting it in place for when it is needed. Trustee Shepard made a motion to approve Ordinance #412-23-02 as presented, seconded by Trustee Davis. Motion carried with a roll call vote. Yes: 4 – Smouse, Davis, Shepard, Shaughnessy, Absent: 1 – Turner, No: 0.

**IX. Executive Session:** None

- X. Adjournment:** There was no further business to come before the board. Trustee Davis made a motion to adjourn, seconded by Trustee Shepard. Motion carried with a voice vote, all in favor and the meeting adjourned at 7:42 P.M. Yes: 4, Absent:1, No: 0.

**Meeting place:** Antioch Township Hall, 1625 Deep Lake Rd., Lake Villa, IL 60046

Respectfully submitted,

Meghan Dyer Dawe