



ANTIOCH TOWNSHIP BOARD MEETING

September 8, 2021

- I. **Call to Order:** The meeting was called to order at 7:00 P.M. by Supervisor Shaughnessy.
- II. **The Pledge of Allegiance:** Supervisor Shaughnessy led the Pledge of Allegiance.
- III. **Citizen Comments:** Roger Carbonell thanked the Township for the work being done.
- IV. **Minutes:** The minutes of the August 11, 2021 Antioch Township Board Meeting were presented. Motion to approve the minutes as presented electronically was made by Trustee Turner, seconded by Trustee Shepard. Motion carried with a voice vote. Yes: 5, No: 0.
- V. **Treasurer's Report:**
 1. Township bills were presented for payment in the amount of \$82,969.60, including \$2,094.72 in General Assistance. Motion for payment as presented was made by Trustee Shepard, seconded by Trustee Turner. Trustee Davis stated she would not approve payment for the antifreeze or air filter for the Bobcat. Trustee Smouse questioned the strategic consulting for Kluber Architects and Supervisor Shaughnessy shared it would be addressed in executive session. Trustee Turner addressed how to interpret the budget vs actual reports. If percentages are higher than expected 7 months into the fiscal year, as long as the total number at the bottom is not exceeded, the budget is met. Supervisor Shaughnessy shared that learnings can be taken to improve specific line items next year and Trustees will participate in the creation of the budget. Motion carried with a roll call vote. Yes: 3 – Shepard, Turner, Shaughnessy, Davis (with the exception of Atlas Bobcat supplies), No: 1- Davis (No on the 2 Atlas Bobcat bills, yes on all other bills), Abstain: 1- Smouse.
 2. Road District bills were presented for payment in the amount of \$70,656.22. Motion for payment as presented was made by Trustee Smouse, seconded by Trustee Davis. Trustee Turner questioned if the work for Streeter went out for bid. Supervisor Shaughnessy shared that it was for emergency work and Highway Commissioner Ring is happy to meet with Trustees to answer questions. Motion carried with a roll call vote. Yes: 4- Smouse, Davis, Shaughnessy, Shepard, No: 0, Abstain: 1 – Turner.
- VI. **Township Officials Report:**
 - A. **Supervisor:**
 1. Supervisor Shaughnessy reported that there was a Lake County burning ban and waste disposal services meeting on September 1, 2021. The citizen poll showed 56% want no ban, 32% want some restrictions, and 12% want a complete ban. There are more concerns in landlocked areas. No decisions have been made yet and residents are encouraged to attend the next meeting, which will occur in October or November.
 2. Supervisor Shaughnessy discussed the Purchasing Policy that was shared along with the provided summary sheet. Purchases of goods/services for budgeted items may be ordered by Department Heads provided that expenditures do not exceed the amount

available in the budget. There are 6 exceptions noted to this rule. However, emergency purchases in case of accident, disaster or other circumstances creating public emergency - Township Supervisor/ Highway Commissioner may make purchase to address said emergency without board approval. Motion to approve the Township Purchasing Policy as presented was made by Trustee Shepard, seconded by Trustee Davis. Trustee Turner with agreement from Trustee Davis requested the policy be amended to reflect board approval for purchases between \$10,000.00 - \$20,000.00. Trustee Smouse requested the policy be updated to reflect three written bids be required for purchases over \$20,000.00. Trustee Turner voiced concerns over making changes for the Highway Department without Highway Commissioner Ring present. Trustee Turner made a motion to update the Purchasing Policy to require board approval for purchases between \$10,000.00 - \$20,000.00 and require 3 written quotes for purchases over \$20,000.00, excluding the Highway Department from the changes, seconded by Trustee Davis. Supervisor Shaughnessy stated the policy as written follows how the Township has been functioning for many years, how other Supervisors are operating, and the change to approval for \$10,000.00 - \$20,000.00 could tie his hands in getting things done. Trustee Shepard voiced the need for more time to review the change and the impact. Trustee Turner withdrew his motion to update the Purchasing Policy to require board approval for purchases between \$10,000.00 - \$20,000.00 and require 3 written quotes for purchases over \$20,000.00, excluding the Highway Department from the changes, seconded by Trustee Davis. Trustee Shepard made a motion to table the discussion to the next board meeting, seconded by Trustee Davis. Motion carried with a voice vote, all in favor. Yes: 5, No: 0.

3. Supervisor Shaughnessy reported that the Village and Oakwood Knolls is hosting a 9/11 remembrance ceremony at 11:00 A.M. at the Oakwood Knolls beach.

B. Clerk: No update.

C. Assessor: No update.

D. Highway Commissioner: No update.

E. Trustee Reports:

1. Senior Services, Trustee Davis:

- a. August 13, 2021 was the Luau with 120 attendees. Trustees Shepard and Turner helped along with High School students. September 16, 2021 is Joseph and The Amazing Technicolor Dreamcoat at The FireSide Theatre. September 20, 2021 is The Sound of Music at Antioch Theatre for free with a special showcase by Courtney Kotloski and Merry Ladewig, and \$10.00 lunch at Oliverii North after. September 30, 2021 is Badda Boom Badda Bingo at 9:30 A.M. at the Township. Fall and Winter sign-up will be going out. The High School is being worked with for volunteer hours.

2. Finance, Trustee Turner: No update.

3. Parks, Trustee Shepard:

- a. The sediment from the North and West Ponds will be used for the sled hill, ice rink, berms, and the disc golf upper holes. The North Pond is filling up. 6 additional tee boxes need to be completed, the others are done and look great. Supervisor Shaughnessy shared the ice rink will be on the grass next to the parking lot this year. The Waste Management dirt needs to be screened before it can be put on their site,

and this is awaiting Waste Management input. The RockHound will be used to remove rocks from the sled hill. Signage will be put up for the Antioch Silver Lochs Disc Golf Course. Trustee Shepard shared Bruce Goeckner did a fantastic job with recognition bricks at Thelen Park.

- b. October 2, 2021 from 11:30 A.M. to 1:30 P.M. there will be a Vikings program at Osmond Park. The stands will be named after John Nebel and a presentation of the history of Vikings will be made.

4. Public Safety and Transportation, Trustee Smouse:

- a. Trustee Smouse reported there is no update from the County regarding Lake County Paratransit. Trustee Smouse received feedback that a resident was very happy with services provided by the Township for ride assistance.
- b. Hyper-Reach is live and communicated via flyers, QR Codes, and Websites. Trustee Smouse thanked Courtney Kotloski for her assistance with the Township website updates. Everyone is encouraged to sign-up for the new Hyper-Reach service.

VII. New Business: None.

VIII. Executive Session:

1. Motion was made by Trustee Shepard to close the open session under Open Meetings Act 5 ILCS 120/2A, seconded by Trustee Turner. Motion carried with a roll call vote. Yes: 5 – Davis, Smouse, Turner, Shaughnessy, Shepard, No: 0. Motion was made by Trustee Turner to move into closed executive session to discussion Real Estate under Open Meetings Act 5 ILCS 120/2 C5 and Legal Counsel under Open Meetings Act 5 ILCS 120/2 C1, seconded by Trustee Shepard. Motion carried will a roll call vote. Yes: 5 – Turner, Shepard, Smouse, Davis, Shaughnessy, No: 0. The board moved into executive session at 8:25 P.M..
2. Motion to reopen the September 8, 2021 regular board meeting from executive session at 8:59 P.M. was made by Trustee Shepard, seconded Trustee Turner. Motion carried with a voice vote, all in favor. Yes: 5, No: 0.

- IX. Adjournment:** There was no further business to come before the board. Trustee Shepard made a motion to adjourn, seconded by Trustee Davis. Motion carried with a voice vote, all in favor and the meeting adjourned at 9:00 P.M. Yes: 5, No: 0.

Present: Supervisor – Tom Shaughnessy

Trustees – Judy Davis, Kris Shepard, Jeff Smouse, Steve Turner

Clerk – Meghan Dyer Dawe

Meeting place: Antioch Township Hall, 1625 Deep Lake Rd., Lake Villa, IL 60046

Respectfully submitted,

Meghan Dyer Dawe