



ANTIOCH TOWNSHIP SPECIAL BOARD MEETING

March 28, 2023

- I. **Call to Order:** The meeting was called to order at 12:42 P.M. by Supervisor Shaughnessy.
- II. **The Pledge of Allegiance:** Supervisor Shaughnessy led the Pledge of Allegiance.
- III. **Roll Call:** Roll call indicated the following Trustees were present: Shepard and Davis. Also present were Supervisor Shaughnessy, Assessor Perry, and Clerk Dyer Dawe. Highway Commissioner Ring attended via audio conference. Trustees Smouse and Turner were absent.
- IV. **Citizen Comments:** None.
- V. **Northern Illinois University Center for Governmental Studies Strategic Plan Kick Off:** Alli Hoebing, Mel Henriksen, and Mindy Schneiderman from Northern Illinois University (NIU) Center for Government Studies discussed strategic planning, stakeholder input and goal identification. There are three phases: pre-workshop, leadership workshop, and post-workshop. Pre-workshop consists of a kick-off meeting, review of background materials, and stakeholder input including a community survey to 2,000 households with a goal of 500 respondents, interviews with Township leadership and front/mid-line staff, leadership preparation, and focus groups of 12-15 participants consisting of civic groups, intergovernmental institutes, residents, and businesses. Leadership workshops are the board and others coming together building the vision, creating a strength/weakness/opportunity/challenge (SWOC) analyses, and goal development. Goals will be classified between 1-3 year and 3-8 year, routine or complex. The workshop will require 6-7 contact hours. Post-workshop includes goal refinement and ranking, action planning launch, and final report. Next steps are developing the community survey, creation of schedules for interviews and focus groups, and exploring dates for the workshop. Supervisor Shaughnessy indicated he would like to leverage some of the work for the Decennial report and questioned how NIU has handled the Open Meetings Act for the workshop. NIU shared workshops with other organizations have been open meetings and to consult with legal counsel to confirm. Assessor Perry noted he could work with NIU to provide a list of households that are primary residences for the survey.
- VI. **New Business:** None.
- VII. **Executive Session:** None.
- VIII. **Adjournment:** There was no further business to come before the board. Trustee Shepard made a motion to adjourn, seconded by Trustee Davis. Motion carried with a voice vote, all in favor and the meeting adjourned at 1:42 P.M. Yes: 3, No: 0, Absent: 2.

Meeting place: Antioch Township Hall, 1625 Deep Lake Rd., Lake Villa, IL 60002

Respectfully submitted,

Meghan Dyer Dawe