



ANTIOCH TOWNSHIP BOARD MEETING

September 9, 2020

- I. **Call to Order:** The meeting was called to order at 7:02 P.M. by Supervisor Shaughnessy.
- II. **The Pledge of Allegiance:** Supervisor Shaughnessy led the Pledge of Allegiance.
- III. **Citizen Comments:** None.
- IV. **Minutes:** The minutes of the August 12, 2020 Antioch Township Board Meeting were presented. Motion to approve the amended minutes as presented electronically was made by Trustee Shepard, seconded by Trustee Davis. Motion carried with a voice vote, all in favor. Yes: 5, No: 0
- V. **Treasurer's Report:**
 - A. Township bills were presented for payment in the amount of \$47,819.43, including \$632.07 for General Assistance. Better Together business stimulus videos cost \$200 per video. Approximately \$13,000 has been spent in total with the intention of being reimbursed through the COVID-19 Grant. Motion for payment as presented was made by Trustee Davis, seconded by Trustee Shepard. Motion carried with a voice vote, all in favor. Yes: 5, No: 0
 - B. Road District bills were presented for payment in the amount of \$87,284.58. Motion for payment as presented was made by Trustee Turner, seconded by Trustee Shepard. Motion carried with a voice vote, all in favor. Yes: 5, No: 0
- VI. **Township Officials Report:**
 - A. **Supervisor:**
 1. Supervisor Shaughnessy reported that Courtney Kotloski created a Senior Services overview. He asked that the board review the document and share ideas they have. Chris Hansen from Kluber Architects has received the data and has started analyzing it to begin the project. A walk-thru with Sue Simpson at Warren Township is being looked at for September 30, 2020 or October 1, 2020 at 10:30am. Programming Sessions are tentatively set for October 14, 2020 and October 28, 2020 from 9am – 12pm. Trustee Grant raised an Open Meetings Act (OMA) concern for the walk-thru. The board will follow all necessary OMA rules.

2. Supervisor Shaughnessy shared that there is a virtual Township Officials of Illinois Educational Conference in November if any board members are interested in attending. There are separate sessions for each position and the registration fee is \$99 per attendee.
3. Supervisor Shaughnessy discussed the provided Township Purchasing Policy. It is needed for the FEMA Grant, other Grants, the request for proposal process and procedures over \$20,000. It is a formalized document based on previously approved policy and procedures. The board was asked to review it prior to the next meeting for approval.
4. Supervisor Shaughnessy reported that elected official's salaries need to be set 180 days prior to the beginning of the term. Salaries will be set at next month's board meeting. Data for all 18 Townships in Lake County, IL has been provided for consideration. Salaries have been frozen for 12-14 years and need to be attractive to attract good people and account for the cost of living. Supervisor Shaughnessy asked the board to review the data and consider a 3% increase for Highway Commissioner, Assessor, and Clerk based on township road miles and parcels. He also proposed an increase of \$50 twice in the next 4 years, 2021 and 2023, for Trustees due to more support being requested and separate committee meetings they are being asked to attend. He requested the board think about the Supervisor salary and make a recommendation independent of his proposal.
5. Supervisor Shaughnessy reported that after the August board meeting the landscaping work being awarded to Greenline was rescinded, and a bid for proposals was placed in the newspaper. 3 companies expressed interest: Landscape Concept didn't have pre-vegetated blankets, Shamrock didn't have all the necessary plants from their grower, and Greenline was unable to complete the work in 2020. The bid has been terminated due to it being too late in the year to do anything for this season.
6. Supervisor Shaughnessy shared that the Osmond Park Surveillance RFP does not require a formal RFP based on the purchasing procedures as long as 3 bids are obtained. 3 companies were met with for proposals. They were told what was needed and asked to provide options for how it can be done and their cost. Imperial Surveillance came in at \$54,985 with a wireless option and 1 year warranty. Esscoe came in at \$45,067 with a wireless option and 1 year warranty. Esscoe also quoted a \$5,690 optional add on for a gigabit wireless solution and WiFi access points between shelters. Computers Nationwide came in at \$49,470 plus \$7,300 for hardwiring with an underground hardwired option and 4 year warranty. Trustee Turner expressed concern that Computers Nationwide's bid reflected Chinese cameras that have been banned by the government. Imperial Surveillance is missing needed items and will not be pursued further. Computers Nationwide will be provided the option to re-submit a new bid quoting different cameras or the bid will be voided. Esscoe and Computers Nationwide will be asked to provide pros and cons of each system to aid in the Township's decision. Amy in IT at the Village of Antioch is also reviewing the technical specs from each bid to provide guidance.

7. Supervisor Shaughnessy shared that The Annual Audit report has been mailed to each Trustee. Highway Commissioner Ring and Chief Deputy Assessor Perry will be e-mailed a copy. Eder, Casella, and Company will be asked about a paragraph referring to a cash modified basis and not accepted in the U.S.

B. Clerk:

1. April 6, 2021 Consolidated Election petition packets will be available beginning Monday, September 21, 2020 at 8:30 a.m at the Antioch Township Office or by e-mailing mdawe@antiochtownshipil.gov. The first day to circulate nominating petitions is September 22, 2020.

C. Assessor:

1. 77 appeals have been received since August 27, 2020. New home sales receive a welcome to Antioch letter, sticker, and notification for tax reduction if the purchase price was higher than the assessed value. Let new neighbors know to contact the Assessor's office, an attorney is not needed. Anyone that refinanced in 2019 to current date can bring that paperwork to the Assessor's office and have changes made based on that. A senior tax freeze is available to freeze the assessed value for tax payers that are over 65 in that tax year and have a total household income under \$65,000. That request can be made online at the Assessor's office website or by going into the Assessor's office. The Assessor's office is receiving many disabled veterans, who do not pay taxes unless the home is over \$750,000.

D. Highway Commissioner:

1. Clean-up is still underway from last month's damage. Highway Commissioner Ring thanked the Village of Antioch and Dennis Heimbrodt, with Public Works, who offered staff and a chipper to help.
2. The Township does its own preparation to start blacktop work. Payne and Dolan will begin work on Friday in Fox Lake Vista and Jackson Bay. Miller Road and Edwards Road are being finished by the crew. Highway Commissioner Ring shared how proud he is of the staff with all the obstacles that were thrown at them, they are still hitting deadlines. Supervisor Shaughnessy shared that he is receiving calls from residents about the phenomenal job the Highway Department is doing and how quickly things are being done.

E. Trustee Reports:

1. Senior Committee, Trustee Davis:

- a. There is a tentative Senior lunch scheduled at the Antioch Pavilion with two groups of 40, a band, and food from Piggly Wiggly.

2. Grant Committee, Trustee Turner:

- a. No update.

3. Transportation Committee, Trustee Grant:

- a. No update.

4. Parks Committee, Trustee Shepard:

- a. Waste Management has been moving the fill pile at Osmond Park and a sledding hill is being built there, water might be retained for a skating pond. Waste Management has spent their budget moving dirt. DK Contractors provided a quote for 2 days at \$4,400 per day to move more dirt for the hill. A 40x60 steel building to store equipment, a viewing area, and handicap ramp are being looked into.
- b. The Antioch Garden Club has a botanist on staff working on plants to delineate the disc golf course from the park. It is 75% seeded now. A quote of \$6,350 has been received for new disc golf baskets for the longer par. There are only 13 baskets now and those will be refurbished for the shorter par, beginner course.

VII. New Business:

- A. The Lake County 211 number is looking for additional funding this year and next. It was previously discussed and turned down.
- B. President Trump signed an executive memorandum to offer employers the option to stop withholding Social Security tax from certain worker paychecks and for the deferred amount to be repaid by workers in the future. The board would not like to participate and the Township will address this item with a formal board vote at the next meeting.

VIII. Executive Session: None.

- IX. Adjournment:** There was no further business to come before the board. Trustee Shepard made a motion to adjourn, seconded by Trustee Turner. Motion carried with a voice vote, all in favor and the meeting adjourned at 8:27 P.M. Yes: 5, No: 0

Present: Supervisor – Tom Shaughnessy
Trustees – Judy Davis, Peter Grant, Kris Shepard, Steve Turner
Highway Commissioner – Eric Ring
Chief Deputy Assessor – Lee Perry
Clerk – Meghan Dyer Dawe

Meeting place: Antioch Township Hall, 1625 Deep Lake Rd., Lake Villa, IL 60046

Respectfully submitted,

Meghan Dyer Dawe