



## ANTIOCH TOWNSHIP BOARD MEETING

June 8, 2022

- I. **Call to Order:** The meeting was called to order at 7:02 P.M. by Supervisor Shaughnessy.
- II. **The Pledge of Allegiance:** Supervisor Shaughnessy led the Pledge of Allegiance.
- III. **Roll Call:** Roll call indicated the following Trustees were present: Shepard, Turner, and Smouse. Also present were Supervisor Shaughnessy, Clerk Dyer Dawe, and Attorney James Hartman. Trustee Davis attended via video conference.
  1. A motion to allow Trustee Davis to participate in the meeting via video conference in accordance with the Antioch Township's Remote Meeting Policy was made by Trustee Shepard, seconded by Trustee Smouse. Motion carried with a voice vote. Yes: 4, Abstain: 1, No: 0.
- IV. **Citizen Comments:** None
- V. **Minutes:**
  1. The minutes of the May 11, 2022 Antioch Township Board Meeting were presented. Motion to approve the minutes as presented was made by Trustee Shepard, seconded by Trustee Turner. Motion carried with a roll call vote. Yes: 5 – Smouse, Davis, Shaughnessy, Turner, Shepard, No: 0.
- VI. **Treasurer's Report:**
  1. Township bills were presented for payment in the amount of \$27,366.79, including \$371.60 in General Assistance. Motion for payment as presented was made by Trustee Turner, seconded by Trustee Shepard. Trustee Smouse inquired about a bathroom repair by Colette and Ano Plumbing. Supervisor Shaughnessy shared it was due to vandalism and a broken sensor on a urinal. The bathrooms will now be closed on the weekends and AYLL will be responsible for unlocking and locking them. Trustee Smouse also questioned a camera repair and if there are warranty services. Supervisor Shaughnessy noted a camera needed to be realigned for the license plate reader and he will look into warranty work. Motion carried with a roll call vote. Yes: 5 – Turner, Smouse, Shaughnessy, Shepard, Davis, No: 0.
  2. Road District bills were presented for payment in the amount of \$29,339.74. Motion for payment as presented was made by Trustee Smouse, seconded by Trustee Turner. Motion carried with a roll call vote. Yes: 5 – Shaughnessy, Turner, Davis, Smouse, Shepard, No: 0.
- VII. **Township Officials Report:**
  1. **Supervisor:**
    1. Supervisor Shaughnessy reported that the Village Center, previously called the Senior Center, has been re-opened from remodeling. 2 centers will be used unless the referendum passes, the Village Center and the Township Center with different activities at each. The Board was provided a letter with information regarding senior services

activities, hours of operation at each center, and information about the Village Center building updates that was shared with seniors. Members of the Village and Township came together and worked hard to remodel the building. High School Cheerleaders and the Kotloski family volunteered and provided help cleaning. The re-opening went great, people are impressed, and the space is inviting. The first few days were difficult with seniors adjusting to the change. Compliments to Courtney Kotloski for handling it well.

2. Supervisor Shaughnessy reported on accounting fund adjustments that are needed. The Township moved from AMS to QuickBooks and the chart of accounts got mixed up. Over the past two years, the chart of accounts for the Township, Assessor, and Highway Department were separated. The levy for insurance is for liability, not health insurance and it was increased. The insurance fund is only for car, maintenance, liability, etc...resulting in too much money in the insurance fund. The mechanics in QuickBooks is correct. The Lake County Clerk's office has already flip flopped the numbers on the levy document. A special meeting is necessary to transfer the funds at the bank.
2. **Clerk:** Early Voting at Antioch Township is June 13, 2022 through June 25, 2022. Hours are Monday through Friday, 9 A.M. to 5:00 P.M., Saturday 9 A.M. to 2:00 P.M., Sunday closed.
3. **Assessor:** No update.
4. **Highway Commissioner:** No update.
5. **Trustee Reports:**
  1. **Senior Services, Trustee Davis:**
    - a. Monday movie was Top Gun. Supervisor Shaughnessy provided a document with all 2022 programs, events, center hours, and asked to spread the word to sign up for the newsletter. A QR code is also available to sign up.
  2. **Finance, Trustee Turner:**
    - a. The ComEd Grant is annual and there was a desire to include them in plans for the new building. Trustee Turner told them the referendum needs to pass first.
  3. **Parks, Trustee Shepard:**
    - a. A document was provided to the board by EVA with Phase 1 plans for Thelen Park.
    - b. Hey & Associates is completing a threatened and endangered species studies for birds and Blanding's turtles at Thelen Park to ensure their habitat is not disrupted.
    - c. ATVs are an ongoing issue at Thelen Park. Supervisory Shaughnessy is working with the County to obtain permits to knock the hills down. Trustee Shepard provided sample No Trespassing signs and recommended no dumping be added to the bottom of them. Trustee Smouse questioned if the individuals who made the hills could be charged and that is being looked into.
    - d. Supervisor Shaughnessy shared the Antioch Police Department and the parents of the children that vandalized the park were contacted to provide an opportunity to handle the situation outside of court. No response was provided from the parents. Due to \$2,000 - \$4,000 in damage, the Township is moving forward with prosecution.
    - e. NorthBridge Church is building a public Inclusive Playground on their property and are soliciting funding. The playground will enable all children, regardless of their abilities, to play side by side.

- f. Supervisor Shaughnessy questioned if the Township needs a committee of the whole for idea sessions. Attorney Hartman recommended any ideas be discussed in board meetings and no action be taken on them unless they are added as an agenda item for a future meeting.
  - g. Trustee Turner inquired how Hey & Associates got involved in the endangered species study and the compensation above and beyond the tasks outlined in the endangered species proposal. Supervisor Shaughnessy clarified that while working for permits with the County it was determined what is within the wetlands needs to be reviewed and Hey & Associates is anticipating the cost to be \$7,250.00 out of all possible charges.
- 4. Public Safety and Transportation, Trustee Smouse:**
- a. The Dial-A-Ride sign up was tweaked and it is going smoother now. The literature has not arrived yet.
  - b. There have been more cars broken into and stolen on the East side of town. Antioch Police are patrolling as much as possible, but ask people to be vigilant.
  - c. Chief Cokefair reached out to Fox Waterway to get Hyper-Reach information on their literature. Trustee Smouse will confirm if it has happened.
  - d. Supervisor Shaughnessy shared the Township bus is old, but is being fixed as needed. Raymond Chevrolet fixed the gear shift and added a new step for the driver to get in.

**VIII. New Business:**

1. Supervisor Shaughnessy discussed the need for a special town meeting prior to next month's board meeting to transfer funds between accounts. The Board will participate as citizens. Resolution Number 608-22-01 was read: "A RESOLUTION AUTHORIZING THE FILING OF A WRITTEN STATEMENT THAT A SPECIAL MEETING IS NECESSARY FOR THE INTERESTS OF THE TOWNSHIP. WHEREAS, 60 ILCS 1/245-5 authorizes the electors at a special township meeting to transfer from one or more township funds to any other township fund or funds the surplus of any fund or funds over and above an amount necessary to meet township charges and expenses until the time of receiving revenue levied at the next annual township meeting; and WHEREAS, 60 ILCS 1/35-5 authorizes special township meetings to be held when a township board files in the office of the township clerk a written statement that a special meeting is necessary for the interests of the township, which statement also shall set forth the objects of the meeting, which must be relevant to powers granted to electors; and WHEREAS, the Township Board has determined that a special meeting is necessary for the interests of the Township, namely, to transfer from the insurance fund to the general town fund the surplus of funds over and above the amount necessary to meet Township charges and expenses in the insurance fund until the time of receiving revenue levied at the next annual Township meeting. NOW, THEREFORE, BE IT RESOLVED by the Antioch Township Board as follows: The Supervisor is hereby authorized and directed to file with the Township Clerk the written statement attached hereto requesting that a special township meeting be held." Supervisor Shaughnessy also read the following statement: "STATEMENT THAT A SPECIAL MEETING IS NECESSARY FOR THE INTERESTS OF ANTIOCHTOWNSHIP. NOTICE IS HEREBY GIVEN that a Special Township Meeting is necessary for the interests of Antioch Township, namely, to transfer from the insurance fund to the general town fund the surplus of funds over and above the amount necessary to meet Township charges and expenses in the insurance fund until the time of receiving revenue levied at the next annual Township

meeting, all as authorized by 60 ILCS 1/245-5.” A motion to pass resolution 608-22-01 as written and file a petition with the Clerk for a special town meeting was made by Trustee Shepard, seconded by Trustee Smouse. Trustee Turner questioned if the tax payers can ask for a refund. Attorney Hartman clarified they could through a tax objection lawsuit and excessive accumulation objections if the Township is carrying large surplus amounts. By moving the extra money into the general fund that will be avoided. Motion carried with a roll call vote. Yes: 5 – Shaughnessy, Turner, Smouse, Davis, Shepard, No: 0.

**IX. Executive Session:** None

**X. Adjournment:** There was no further business to come before the board. Trustee Shepard made a motion to adjourn, seconded by Trustee Smouse. Motion carried with a voice vote, all in favor and the meeting adjourned at 8:12 P.M. Yes: 5, No: 0.

**Meeting place:** Antioch Township Hall, 1625 Deep Lake Rd., Lake Villa, IL 60046

Respectfully submitted,

Meghan Dyer Dawe