



## ANTIOCH TOWNSHIP BOARD MEETING

April 8, 2020

- I. **Call to Order:** The meeting was called to order at 7:00 P.M. by Supervisor Shaughnessy.
- II. **The Pledge of Allegiance:** Supervisor Shaughnessy led the Pledge of Allegiance.
- III. **Citizen Comments:** None.
- IV. **Minutes:** The minutes of the March 11, 2020 Antioch Township Board Meeting were presented. Motion to approve minutes as presented with changes was made by Trustee Shepard, seconded by Trustee Davis. Motion carried with a voice vote, all in favor. Yes: 5, No: 0
- V. **Treasurer's Report:**
  - A. Township bills were presented for payment in the amount of \$54,046.27, including \$500 in general assistance. Motion for payment was made by Trustee Davis, seconded by Trustee Turner. Motion carried with a roll call vote, all in favor. Yes: 5 - Davis, Grant, Shaughnessy, Shepard, Turner, No: 0.
  - B. Road District bills were presented for payment in the amount of \$29,874.62. Motion for payment was made by Trustee Turner, seconded by Trustee Davis. Motion carried with a roll call vote, all in favor. Yes: 5 - Davis, Grant, Shaughnessy, Shepard, Turner, No: 0.
- VI. **Township Officials Report:**
  - A. **Supervisor:**
    1. Supervisor Shaughnessy reported that he and Mayor Larry Hanson video taped a public service announcement for all of the village and township. The message is to stay home and practice social distancing. There will also be a Facebook contest through the village. The Village has an Emergency Operations Center (EOC) conference call each weekday at 10am, and Supervisor Shaughnessy attends and shares the call notes with the board. Tuesdays and Thursdays at 2pm he attends a Lake County Health Department call and forwards the information to the board. There is also a Governor's Call Tuesdays and Fridays at 4pm that Supervisor Shaughnessy attends and shares call information from. If anyone needs more

information, he can provide it. We are community leaders, and need to be examples and optimistic. Transmit information and if we are asked questions we don't know, ask and we will get the information. Stay at home and save lives.

2. Supervisor Shaughnessy received the Green and Associates feasibility study. It is 70 pages and he will be providing the board with a bound copy. The financials are being worked and it will require a special meeting to move forward. Ancel Glink is putting together the legal procedures that need to be followed. No decisions will be made until the appropriate time.

**B. Clerk:**

1. Reminder that Statements of Economic Interest are due by May 1, 2020. Please provide the Clerk with receipt of completion.
2. The April 14, 2020 Annual Town Meeting has been canceled based on guidelines from the State of Illinois. A new date has not yet been determined. The public will be notified through a formal communication.

**C. Assessor:** No update.

**D. Highway Commissioner:**

1. Highway Commission Ring reported that they continue to perform regular road maintenance while social distancing. The staff has been split into two groups. The office is closed, but they are still responding to e-mails, faxes, and phone calls. Supervisor Shaughnessy, Mayor Larry Hanson, and the EOC members were thanked for all of the information they are providing. Trustee Grant had a question regarding the road sweeper he saw. Highway Commissioner Ring confirmed the 50/50 mix from winter was being swept up.

**E. Trustee Reports:**

**1. Senior Committee, Trustee Davis:**

- a. There will be no events until the stay at home order has ended. When programs do begin, an rsvp process will be needed in case seniors are scared to come to events. We want to ensure we don't only have 5 or 10 in attendance for a program.
- b. Senior Services Activities Coordinator, Courtney Kotloski, reported that the Senior Taskforce is working really well. There is an average of 1 new friend a week who is paired with a community member. They have received a number of impactful messages as well as a lot of support from churches in the surrounding area. All volunteers have masks from Anna Fielder and The Mask Brigade. A mailing was sent to all seniors with a one sheeter of resources. The same messaging was also be sent to all that are available through e-mail. A pen pal program has also been started to connect people in the community. Please direct anyone that needs help to Courtney Kotloski with the Senior Taskforce.

**2. Grant Committee, Trustee Turner:**

- a. The IDNR Bike Path proposal was supposed to be mailed by March 14, 2020 to be into the state by March 16, 2020. The joint filing with the Village was not mailed by March 14, 2020. Todd Kupsak is looking into it to see if the paperwork was received in time and if the Township is still eligible for the grant.
  - b. Illinois will likely not put any grants as a priority that are non-relief grants. They will suspend others for the time being due to COVID-19.
  - c. Trustee Turner reported there is a FEMA Grant where the Township can recuperate money for expenses that are incurred as a result of COVID-19. Supervisor Shaughnessy shared that any invoices that are COVID-19 related that are tracked and marked on the invoice are eligible. A minimum of \$3,500 has to be spent in order to submit a claim. The Township is now tracking those expenses. \$500 was provided to The Mask Brigade under community service. That has been flagged as an expense along with a couple of smaller items for the Senior Taskforce.
- 3. Transportation Committee, Trustee Grant:** No update.
- a. Supervisor Shaughnessy reported that he is trying to obtain approval for 2 PACE drivers, but all of the courses for those are currently delayed.
- 4. Parks Committee, Trustee Shepard:**
- a. A bridge is being installed at Osmond Park to the West end of the woodchip trail to get over a creek. The woodchip walking path was made from the dead trees that were cleared due to being a safety hazard. The path will hopefully turn into a cross country course eventually that Antioch High School and other joggers can use. The bike paths, that can also be walking paths, go right past that park which will allow a lot more people to use that. The property the trail is being built on is Antioch High School's and they gave the Township access to do it.
  - b. The North side of Osmond Park is being raked to grade and mass seed around the disc golf course fairways to make a yellow brick road effect.
  - c. All playground equipment is closed due to COVID-19. Please pass the information along.
  - d. There is a neighbor to the West of Osmond Park that was concerned about the tree clearing work. Trustee Shepard assessed it and the tree clearing effort is mostly completed toward their house. They are not affected, they can't see the park now and still won't be able to, especially after the greenery comes in.
  - e. Supervisor Shaughnessy reported that there are two men employed to work on the parks. One is full-time and one is part-time. One broke their leg and will be out for eight weeks.
  - f. Supervisor Shaughnessy shared that the Township is also looking into putting in an interpretive trail as well as natural habitats and flowers. The Garden Club can post signage to share what people are looking at as they walk down the trail. A couple of culverts were put in to make sure it drains properly. It will come out at the South end of Osmond Park.

- g. Supervisor Shaughnessy provided an update on the disc golf course. Tee boxes have been put in at the 14<sup>th</sup> and 18<sup>th</sup> holes of the course. There are an additional four baskets that either need to be repaired or replaced. Disc golf repairs are on hold until after the trails are completed, but it is still open to the public.

**VII. New Business:** None.

**VIII. Executive Session:** None.

**IX. Adjournment:** There was no further business to come before the board. Trustee Shepard made a motion to adjourn, seconded by Trustee Turner. Motion carried with a voice vote, all in favor and the meeting adjourned at 7:29 P.M. Yes: 5, No: 0

**Present:** Supervisor – Tom Shaughnessy

Trustees – Judy Davis, Peter Grant, Kris Shepard, Steve Turner

Highway Commissioner – Eric Ring

Clerk – Meghan Dyer Dawe

**Meeting place:** The meeting was held virtually

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Respectfully submitted,

Meghan Dyer Dawe