



ANTIOCH TOWNSHIP BOARD MEETING

June 10, 2020

- I. **Call to Order:** The meeting was called to order at 7:01 P.M. by Supervisor Shaughnessy.
- II. **The Pledge of Allegiance:** Supervisor Shaughnessy led the Pledge of Allegiance.
- III. **Citizen Comments:** None.
- IV. **Minutes:** The minutes of the May 13, 2020 Antioch Township Board Meeting were presented. Motion to approve minutes as presented electronically was made by Trustee Davis, seconded by Trustee Turner. Motion carried with a roll call vote, all in favor. Yes: 5 – Davis, Grant, Shaughnessy, Shepard, Turner, No: 0.
- V. **Treasurer's Report:**
 - A. Township bills were presented for payment in the amount of \$73,624.35. Motion for payment as presented was made by Trustee Shepard, seconded by Trustee Davis. Motion carried with a roll call vote, all in favor. Yes: 5 - Davis, Grant, Shaughnessy, Shepard, Turner, No: 0.
 - B. Road District bills were presented for payment in the amount of \$34,522.34. Motion for payment as presented was made by Trustee Turner, seconded by Trustee Shepard. Motion carried with a roll call vote, all in favor. Yes: 5 - Davis, Grant, Shaughnessy, Shepard, Turner, No: 0.
- VI. **Township Officials Report:**
 - A. **Supervisor:**
 1. Supervisor Shaughnessy addressed adopting a Remote Meetings policy. Clerk Dyer Dawe read the policy: Antioch Township hereby adopts a policy to comply with the requirements of the Open Meetings Act (5 ILCS 120/7 a-d) 'Attendance by means other than physical presence.' If a member of the board wishes to attend a meeting by other means, the member must notify the Township Clerk or Supervisor before the meeting, unless advance notice is impractical. Other means is defined as video or audio conference attendance. If a quorum of the members of the board is physically present, a majority of the board may allow a member to attend a meeting by other means if the member is prevented from physically

attending because of: (i) personal illness or disability; (ii) employment purposes or the business of the public body; or (iii) a family or other emergency. A majority of the Board may allow a member to attend by other means only in accordance with and to the extent allowed by rules adopted by the Township Board. The rules must conform to the requirements and restrictions set forth in Section 120/7. Adopted this 10th day of June, 2020 pursuant to a roll call vote by the Board of Trustees of Antioch Township, Lake County, Illinois. Motion to adopt the remote meeting policy as read was made by Trustee Shepard and seconded by Trustee Turner. Motion carried with a roll call vote, all in favor. Yes: 5 - Davis, Grant, Shaughnessy, Shepard, Turner, No: 0.

2. Supervisor Shaughnessy reported the Township will be terminating interest in the St. Peter building based on the results of the feasibility study. A letter will be sent to the Archdiocese to make them aware the Township is no longer pursuing it and why. Chris Hansen, an architect at Kluber will be providing a proposal for their professional architecture and engineering services covering a concept design and basic construction costs for a new Township building covering our current and future needs.
 3. Supervisor Shaughnessy discussed acquiring responsibility of Senior Services from the Village and more involvement with the Village. This could provide the Township the opportunity to increase involvement with Senior Services, the Village, and general and emergency assistance for all constituents. A feasibility group will need to be created. Trustee Grant requested a breakdown of what would be spent vs current costs for offices and programs, that costs be shared with the Village, and a growth study be completed to help with decisions.
 4. Supervisor Shaughnessy requested that all employees of the Township complete the annual Sexual Harassment Training Program, fill out the participant confirmation page, and submit it to the Township office for record keeping.
- B. Clerk:** Clerk Dyer Dawe asked for feedback on meeting minutes and it was determined the minutes would be more condensed.
- C. Assessor:** No update.
- D. Highway Commissioner:**
1. Highway Commission Ring reported the first round of mowing started as well as road preparation in anticipation for pulverization and blacktop. The Highway Department is going out to bid for blacktop and bids will be opened on June 25, 2020 at 9 A.M. at the Highway Department. A joint project with Lake Villa for a couple roads may occur and is pending a response.
- E. Trustee Reports:**
1. **Senior Committee, Trustee Davis:**
 - a. There have been no events and the hope is to have a program by November.
 2. **Grant Committee, Trustee Turner:**

- a. The IDNR Bike Path proposal documents were likely not received by the deadline. A response has not been received from Springfield.
 - b. The ComEd Green Region grant has been submitted.
 - c. Money was received from the technology grant and that paid for the Trustee's iPads. A second fund is coming and the four Trustees will receive Surface Pros in order to access all documents remotely.
 - d. It was confirmed with the Municipal League that the Township is properly registered for the Municipal League Grant with FEMA for COVID-19.
 - e. The Lake County Board approved a \$19 million grant for COVID-19 recovery. The Township will look into the food and security portion for the pantry. The Township is applying for as many recovery grants as possible.
- 3. Transportation Committee, Trustee Grant:** No update.
- a. Supervisor Shaughnessy reported that transportation was opened for one ride last month, and the driver and passenger both tested negative for COVID-19. Transportation services will remain closed at this time.
- 4. Parks Committee, Trustee Shepard:**
- a. More remediation is needed with the buckthorn and prairie grass at Osmond Park. The bridge is ready for use. A part-time individual was hired to temporarily cut the grass until the Township's employee that is on leave is back to work. Supervisor Shaughnessy met with a surveillance company to discuss cameras to see license plates coming in and out as well as monitor the concessions. Comcast put Wi-Fi in to allow operation of the electronic scoreboards for the baseball and football fields. The Township is working with Waste Management, the Village, and High School to move the dirt pile to the Waste Management site and use where the storage is now for an additional parking lot.

VII. New Business:

- A.** Clerk Dyer Dawe shared multiple video conferencing options from Zoom and GoToMeeting to allow remote meeting participation. A motion for the Clerk to sign a 1-year contract with GoToMeeting for \$16 per month with a \$5 per month add on for audio conferencing service was made by Trustee Grant and seconded by Trustee Turner. Motion carried with a roll call vote, all in favor. Yes: 5 - Davis, Grant, Shaughnessy, Shepard, Turner, No: 0.
- B.** Supervisor Shaughnessy reported the Township Officials of Illinois released guidance on an in-person Annual Town Meeting for July 21, 2020 if approval is received from the board and Lake County Health Department. A motion was made by Trustee Grant and seconded by Trustee Turner to have the Annual Town Meeting on Tuesday, July 21, 2020 at 6:30 P.M. in the Steve Smouse Hall at the Township Building. Motion carried with a roll call vote, all in favor. Yes: 5 - Davis, Grant, Shaughnessy, Shepard, Turner, No: 0.

VIII. Executive Session: None.

IX. Adjournment: There was no further business to come before the board. Trustee Shepard made a motion to adjourn, seconded by Trustee Grant. Motion carried with a roll call vote, all in favor. Yes: 5 - Davis, Grant, Shaughnessy, Shepard, Turner, No: 0. The meeting adjourned at 8:30 P.M.

Present: Supervisor – Tom Shaughnessy
Trustees – Judy Davis, Peter Grant, Kris Shepard, Steve Turner
Highway Commissioner – Eric Ring
Clerk – Meghan Dyer Dawe

Meeting place: The meeting was held virtually
Join meeting from computer, tablet or smartphone: <https://global.gotomeeting.com/join/688734541>
Dial in using your phone: United States: +1 (646) 749-3112, Access Code: 688-734-541

Respectfully submitted,

Meghan Dyer Dawe