



## ANTIOCH TOWNSHIP BOARD MEETING

January 13, 2021

- I. **Call to Order:** The meeting was called to order at 7:00 P.M. by Supervisor Shaughnessy.
- II. **The Pledge of Allegiance:** Supervisor Shaughnessy led the Pledge of Allegiance.
- III. **Citizen Comments:** None.
- IV. **Minutes:** The minutes of the December 9, 2020 Antioch Township Board Meeting were presented. Motion to approve the amended minutes as presented electronically was made by Trustee Shepard, seconded by Trustee Turner. Motion carried with a roll call vote. Yes: 5 - Turner, Shepard, Grant, Davis, Shaughnessy. No: 0.
- V. **Treasurer's Report:**
  - A. Township bills were presented for payment in the amount of \$95,216.34, including \$9,491.18 for General Assistance. Motion for payment as presented was made by Trustee Davis, seconded by Trustee Shepard. Trustee Grant asked questions regarding expenses for maintenance equipment repair, park expenses, transportation maintenance, COVID masks and gloves, senior services immunizations, legal services, mileage reimbursement, and Assessor post cards, and the purpose of each expense. Supervisor Shaughnessy detailed each expense and the necessity for them. Supervisor Shaughnessy also reported that he is in the process of updating the memo section on the Treasurer's Report to provide further detail on each line item in the future. Motion carried with a roll call vote. Yes: 5 - Shepard, Turner, Grant, Davis, Shaughnessy. No: 0.
  - B. Road District bills were presented for payment in the amount of \$80,701.58. Motion for payment as presented was made by Trustee Shepard, seconded by Trustee Grant. Motion carried with a roll call vote. Yes: 5 – Shaughnessy, Davis, Grant, Turner, Shepard. No: 0.
- VI. **Township Officials Report:**
  - A. **Supervisor:**
    1. Supervisor Shaughnessy reported that Eder, Casella & Co. have been the Township Auditor for the past 16 years. Their proposal for annual auditing

services was \$13,6075 and \$250 per 30 minutes for additional services. A proposal was also obtained from George Roach & Associates, who assisted the Township with setting up QuickBooks pro bono. George Roach & Associates will charge the Township \$9,000 in 2021 and a \$250 increase per year for the next 3 years. A termination letter has been sent to Eder, Casella & Co. and an engagement letter has been sent to George Roach & Associates.

**B. Clerk:**

1. The Township is not involved in the February 23, 2021 Consolidated Primary Election. That is for North Chicago and Waukegan residents only.

**C. Assessor:**

1. Kostian Iftica was recognized by resident Susan Tough for exceptional service in assisting her with understanding a tax bill increase due to the quadrennial evaluation. Supervisor Shaughnessy has also received several calls from seniors to share positive feedback for the Assessor's office.

**D. Highway Commissioner:**

1. Bill Damron was recognized by the Director of Public Works in Lake Villa, Glenn McCollum, for his partnership and professionalism in assisting them with vacuuming out culverts on December 2, 2020.

**E. Trustee Reports:**

**1. Senior Committee, Trustee Davis:**

- a. No update until senior activities can safely resume.

**2. Grant Committee, Trustee Turner:**

- a. Todd Kupsak is looking into available grants in 2021. Trustee Turner will look into the cost and benefit of using Todd Kupsak for \$4,000 per year. Trustee Turner will also reach out to other Townships to determine how they obtain grant dollars. In 2020, Todd Kupsak got the Township properly registered with Grant Accountability and Transparency Act, the appropriate grant forms up to date, and assisted in getting the Surface Pros and iPads through a technology grant. Todd Kupsak's contract with the Township expired in December 2020 and he will be sending an engagement letter with new rates.
- b. Supervisor Shaughnessy reported that all the paperwork for COVID expenses for March through the end of December has been filed for reimbursement through the state for \$62,285.46. All money spent on the business stimulus videos was recuperated. The Township was awarded \$60,000 from the COVID Housing Relief Program (CHRP) grant. A first installment of \$18,000 was received, and \$8,759.10 was returned to Lake County due to no additional rental or utility assistance expenses.

**3. Transportation Committee, Trustee Grant: No update.**

**4. Parks Committee, Trustee Shepard:**

- a. Work has started to re-activate the parks co-op between the Township, the Village, and Vikings Football and Cheer.

- b. The sled hill at Osmond Park is not officially open, but is being used. The ice rink will open when weather cooperates. Signs will be posted to show when it is open or closed. The Township is looking for additional options to easily determine if the rink is open without going to Osmond park. Supervisor Shaughnessy is working with Mary Quilty from Village Parks and Recreations on hours for the ice rink, and free skate versus scheduled hockey games.
- c. The surveillance system is up and running. Repairs are needed for a broken fiber optic cable to read license plates. A request was made for a live public feed and that is not required due to no audio tied to the video. FOIA requests can be made if necessary. 24-hour surveillance signs are now up.

**VII. New Business:**

- A. Supervisor Shaughnessy shared a request received from Nicasa Behavioral Health Services for \$1,000 to support the provision of behavioral health services to Antioch Township residents and their families who have completely lost their healthcare coverage or are subjected to significant gaps without the ability to pay the difference. Discussion ensued around Nicasa's use of money for Antioch residents. Trustee Grant will follow up with Nicasa to inquire how they will leverage the money in 60002. The discussion was tabled for next month's meeting.
- B. Trustee Turner received a question from a constituent about AARP free tax services for seniors since AARP is not offering it at the Antioch Library this year due to COVID. Supervisor Shaughnessy will follow up with the Assessor's office and the Antioch Library to see if they are aware of any free tax services for seniors.

**VIII. Executive Session: None.**

- IX. Adjournment:** There was no further business to come before the board. Trustee Shepard made a motion to adjourn, seconded by Trustee Davis. Motion carried with a roll call vote. Yes: 5 – Davis, Turner, Grant, Shaughnessy, Shepard. No: 0. The meeting adjourned at 7:56 P.M.

**Present:** Supervisor – Tom Shaughnessy  
Trustees – Judy Davis, Peter Grant, Kris Shepard, Steve Turner  
Highway Commissioner – Eric Ring  
Clerk – Meghan Dyer Dawe

**Meeting place:** The meeting was held virtually

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Respectfully submitted,

Meghan Dyer Dawe